#### Library on the Go Instructions for Nook (excluding Nook HD)

- 1. Go to our homepage at <a href="https://www.monmouthcountylib.org">www.monmouthcountylib.org</a>.
- 2. Select the *Overdrive/Ebooks/Audiobooks* tab.
- 3. To search for books, enter title, author, or subject on the search line or click the advanced search link for a more detailed search
- 4. You may also search by choosing "Subjects" or "Collections" (can choose "only available now" e-books and audiobooks, etc.) at the top left of page.
- 5. To view a sample or readalikes, click the (...) tab on the bottom right of the book.
- 6. You may have 5 items checked out and 8 hold requests at one time.

## Making a Selection:

- 1. Select a book. Note that books will say "Available" or "Wait List." Also note if the book is an e-book or audiobook (found under each book).
- 2. To borrow an available book, click on the book or on "borrow." Go into your bookshelf (click the books icon at the top right). Choose the *Adobe EPub EBook* option. Your book will open in Adobe Digital Editions. Click the icon that looks like a bookshelf in Adobe Digital to display your library.
- 3. To place a hold on a "wait list" book, click on the book, then on the "Place Hold" option. You will be emailed when your book is available.
- 4. To bookmark a selection to hold in your account "list," tap the bookmark at the bottom right of the desired book. Bookmarked items will be in your *wish list* under your account.

#### Transferring your book to your device:

### 1. Using a USB cable

- a. Once your Nook is connected it will appear on the left side of your book shelf page
- b. Place your mouse's arrow on the book & drag it into the Nook
- c. Your book will return itself in 14 days & may be removed from your computer by clicking on the drop down box next to the book to be removed & clicking *Return Borrowed Item*
- d. Books may now be renewed if there are no holds. If eligible for renewal, a renew option link will appear three days before due date under the book on your bookshelf.

#### 2. *WiFi*

If your Nook *does not* need to be connected through a USB cable, your book will automatically be installed after you download it.

# **Renewing Items:**

1. If a title is eligible for renewal, go to your "Loans" page (the books icon in the upper right corner) three days before an item is due. There, select the "request again" button below the desired renewal. Renewals will have to be downloaded again on the Loans page. If a title is not available, you may enter your email address and retrieve it when it becomes available.

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